

Olympia Branch Service Award Committee. - Updated, Board Approval September 9, 2015

General Statement

It is the Policy of the Olympia Branch to recognize annually a member who has given the Branch outstanding service over a number of years.

The Award

The Mountaineers Olympia Branch Service Award consists of two plaques, one large plaque listing all recipients, with the new name added each year and a small individual plaque. Each plaque has the recipient's name engraved on it. The recipients receives a service award pin.

References

Officers Committee minutes, May 1991. Approved: March 8, 1993.

Committee Membership

The Committee is made up of the three most recent service award recipients. Each must maintain their Mountaineer membership.

Term of Service

Three years. The first year, the Service award recipient becomes the chair of the Service award committee.

Responsibilities

1. Search for worthy candidates. Arrange meeting dates and time for The Service Award Committee to discuss the responsibilities and to review the candidates. Set the deadline dates for acceptance of nominations and the date for the final selection.
2. Request candidate recommendations from the Olympia Membership. Post the request in The Mountaineer Magazine and on the Olympia Mountaineer web page. Also sent out E mail blasts to the Olympia membership. Request a recommendation from each program Chair. Keep Asking for nominations for a Service Award recipient recommendation at least April thru August.

Example : OLYMPIA BRANCH SERVICE AWARD NOMINATIONS ARE NEEDED NOW: Please send your nominations for the branch service award no later then August 16 to Carolyn Burreson at cbburreson@q.com. Be sure to include a statement why this Olympia Mountaineer is very special, please list their sustained, long term service to the Olympia Branch and important contributions to the Mountaineers . The recipient will be honored at the annual Olympia Mountaineer Banquet.
3. In August make a selection based on the person's overall longtime service to the Branch and representation of the ideals of The Mountaineers. List all the reasons the person should be given the award. No single criterion is most important. Request the candidates profile (contributions and involvement) from the Program Center.
4. In September or earlier, have the Olympia representative pick up the large Olympia Service Award plaque that is hung at the Seattle Club House. The large plaque is to be returned to the Seattle Club house after the Banquet . The small plaque and pin is for the recipient to keep.

5. Arrange for the engraving of the recipients name on the two plaques at Tags. Tags has an Olympia Mountaineers account and they bill us. Tags will create the individual plaque with the recipients name and the current year. They will add a nameplate with the year to the large wall hanging plaque from Seattle.
6. In September arrange for the presentation at the banquet (generally in October or November). The prior year recipient presents the award. Prepare a speech describing the recipients involvement and contributions to the Mountaineers. Request the Service Award Pin from the award person, Kerry Lowry.
7. Try to ensure that the recipient attends the banquet, do not let them know of his/her selection. Keep the recipients name a secret until he or she is announced at the Annual Banquet.
8. After the Banquet notify the Mountaineers Executive Director of the service award recipient. Their name will be placed on a third plaque presented by the Mountaineers Executive Director. The recipient attends the Seattle Banquet (usually in January)at the Program Center. In recognition of their contributions they receive The Mountaineer Service Award plaque.
9. After the Banquet prepare an article describing the recipients involvement and contributions to the Branch. Submit the article for posting on the Olympia Mountaineer webpage and or in an e mail Blast.
10. Update the Service Award binder with a report of the committee's proceedings.