



# Tacoma Branch Council Meeting

May 12, 2022 7:00-8:00 pm

Virtual Meeting

## Meeting Minutes

### I. CALL TO ORDER by Curtis Stock at 7:05 pm

Members present: Curtis Stock, Chair; Mark Kerr, BOD Rep; Scott Schissel; Steve Knowles; Lisa McPeak

### II. WELCOME AND INTRODUCTIONS

- a. Visitors RyAnn Peverley and Katrina Nellenbach were introduced. Members introduced themselves and their roles.

### iii. APPROVAL OF MINUTES

- a. April 7, 2022 minutes approved as distributed.

### III. INFORMATIONAL AND DISCUSSION ITEMS

#### a. Division & Committee Chair Assignments – Curtis

- i. Branch Treasurer -- still open. Curtis has talked with one potential candidate.
- ii. Branch Secretary – replacement search remains ongoing.

#### b. Activity Summits - Curtis reported on updates from Activity Summits.

- i. Naturalist activity charter and draft activity standards were approved by BLC on 4/20/22.

#### c. Budget.

- i. 2023 Budget Build – Council members confirmed that the committee contacts that they were assigned to make had all been completed. Marc Heinzman was not present but had confirmed that he had reached out to the committees he had been assigned. There had been some challenges accessing the online budget spreadsheet but it appears that those problems have been fixed. Per Lisa, Sea Kayaking will not be able to complete its budget input by the requested submission date and asked for an extension.
- ii. 2023 Budget Items Pending –  
First Aid. John Dinh, Curtis Stock and Scott Schissel need to determine WFA approach for 2023 in order to make revenue & expense estimates.  
Avalanche Safety. Meredith doesn't have a source for AIARE training, since our partnership with Edgeworks has run its course. Curtis will be meeting with her to make some estimates for the budget.
- iii. Milestone dates:  
May 26 – branch budget submissions due to Curtis  
June 4 – final budget due to HQ accounting team



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- d. Safety Committee Report – No safety meeting in April so no committee report. Annual safety report will cover years 2019-2021 since no annual reports were issued in 2019-2020.
  - e. BOD Report (Board Retreat 3/5/22) – Nothing to report from BOD. Curtis asked about the annual member survey results that were reviewed at the Board Retreat. Mark did not have anything to present but will forward along to Curtis.
  - f. Council Priorities/Goals – Curtis
    - i. Leader Development
      - 1. Leadership Pathways. Lisa McPeak will provide the comment summary that she compiled after talking with some of the activity committee chairs. Some requests for additional leader training opportunities:
        - o Group management, especially when there are injuries;
        - o DEI awareness (WFA, Navigation)
        - o Trip leader requirements – documented process & requirements needed.
      - 2. Leader Recognition. Curtis talked with Sarah. She suggested an informal gathering at the program center, maybe in late June. Otherwise, probably not feasible until the fall.
    - ii. Diversity, Equality & Inclusion. No update.
  - i. Succession Planning – Curtis asked members to forward any names of branch members who might be interested in council work to support the branch.
    - i. Term Expiration October 2022
      - 1. Carolyn Edmonds - reported she does not intend to renew.
      - 2. Scott Schissel
      - 3. Steven Knowles
      - 4. Mark Heinzman
  - j. Calendar/Meeting Dates
    - i. Summit Dates included in Agenda packet.
- IV. CELEBRATIONS AND ANNOUNCEMENTS - no celebrations or announcements.
- V. ACTION ITEMS
  - a. Develop a master calendar of branch courses – when they start and how long they run – Natalia was not available for an update.
  - b. Create a list of leadership pathways for activity committees – Lisa McPeak to forward summary
  - c. Reach out to Campfire Coffee about potential collaborations – Marc Heinzman not



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available for update.

- d. Contact Sarah Holt about social gathering and volunteer appreciation. DONE
  
- VI. GOOD OF THE ORDER - no reports.
  
- VII. NEXT MEETING DATES – June 23, August 11, September 22. November 3, December 8
  
- VIII. CALL TO ADJOURN at 7:57 pm.
  
- IX. DEFERRED ITEMS
  - a. Form a sub-committee for Third Thursdays and general outreach – Natalia
  - b. Propose dinner with Tom Vogl -- Curtis
  - c. *The Mountaineers Tree* signage in Point Defiance Park, Tacoma – Curtis
  - d. Memorandum of Understanding with Park Service – Curtis