



# Tacoma Branch Council Meeting

January 13, 2022 7:00-8:30 pm

Virtual Meeting

## Meeting Minutes

- I. CALL TO ORDER - the meeting was called to order by Curtis Stock at 7:01. Members Present – Curtis Stock, Chair; Mark Kerr, Board Rep; Lisa McPeak; Scott Schissel, Steve Knowles, Marc Heinzman.
- II. WELCOME AND INTRODUCTIONS
  - a. New Council Members and Guests - no new Councilmembers and no guests.
- III. APPROVAL OF MINUTES
  - a. No minutes from previous meetings were available to approve.
- IV. INFORMATIONAL AND DISCUSSION ITEMS
  - a. Division & Committee Chair Assignments – Curtis
    - i. Branch Treasurer – Position remains vacant.
    - ii. Leadership Chair – Current chair desires to transition out.
  - b. Volunteer Appreciation Event (1/21/22)
    - i. Carlanna Livingstone will be recognized at the Mountaineers-wide recognition event that will be held virtually on Friday, January 21. Members are encouraged to attend to support Carlanna, as well as the other outstanding volunteer who will be recognized.
  - c. Governance
    - i. The revised Hiking and Backpacking charter had been distributed to council members at the previous council meeting. There were no objections raised to the revised charter, which was accepted as submitted.
  - d. Activity Summits
    - i. First Aid. Curtis provided a debrief of the First Aid summit that was held on December 5. Branches have a variety of approaches for addressing first aid training. There are several misalignments on nomenclature that need to be worked out. Scott's proposal for internalizing training for the scrambles program was presented; there was no opposition to giving it a try. Another summit will be planned for late spring
    - ii. Branch Activity Summit. Scott raised the proposal to host/sponsor a branch summit for activity committee chairs. Curtis endorsed the idea but no date was set.



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- e. COVID-19 Badges. Curtis introduced the upcoming COVID-19 badges that will soon be launched on the web site. These will be available for voluntary usage to let people know that COVID vaccinations have been received and may be required by some leaders who want to ensure that COVID safety is provided on trips that they lead.
- f. Safety Committee Report. Steve provided an update on safety report management, and development of the annual safety report, which is still a work in progress. Steve also discussed some interest by other safety chairs to develop boiler-plate leader checklists.
- g. BOD Report. The Board meets next week so there was no report.
- h. Council Priorities/Goals – Curtis provided updates.
  - i. Leader Pathways. This remains a work in progress. The objective is to share out the pathways to leadership for each of the activity committees in order to identify common points and training needs and better support those leader requirements with training and development initiatives.
  - i. Succession Planning. Nothing to report. For the next meeting Curtis will provide a list of members whose terms are expiring next October so we can begin to work on identifying new council members.
  - j. Calendar/Meeting Dates - attached.
    - i. Summit Dates - no changes
- V. CELEBRATIONS AND ANNOUNCEMENTS – None identified.
- VI. ACTION ITEMS
  - a. Develop a master calendar of branch courses – when they start and how long they run – Natalia was not available for an update.
  - b. Create a list of leadership pathways for activity committees – Lisa McPeak - see above.
  - c. Form a sub-committee for Third Thursdays and general outreach – Natalia
  - d. Propose dinner with Tom Vogl -- Curtis
  - e. Develop a master calendar of branch courses – when they start and how long they run – Natalia
  - f. Climbing chair succession. -- DONE
  - g. Follow up on possible activity chair assignments. – Curtis
  - h. *The Mountaineers Tree* signage in Point Defiance Park, Tacoma – Curtis
  - i. Memorandum of Understanding with Park Service – Curtis
  - j. Provide list of activity chairs to Lisa McPeak – Curtis
  - k. Collate pathway to Trip Leadership for all branch activity committees – Lisa McPeak



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- VII. GOOD OF THE ORDER – No reports.
- VIII. NEXT MEETING DATES – February 24, April 7, May 12, June 23, August 11, September 22, November 3, December 8.
- IX. CALL TO ADJOURN at 8:03 pm.
- X. DEFERRED ITEMS
  - a. Form a sub-committee for Third Thursdays and general outreach – Natalia
  - b. Propose dinner with Tom Vogl -- Curtis
  - c. *The Mountaineers Tree* signage in Point Defiance Park, Tacoma – Curtis
  - d. Memorandum of Understanding with Park Service – Curtis