

# Minutes

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10 January 2018 / 6:00 PM / Olympia Center Room 100

## ATTENDEES

- Officers: Siana Wong, Marko Pavela, Greg Lovelady, Kim Pohlman, Andy Weber, Sharon Lang
- Guests: Bob Keranen, Sergey Frolov

Meeting called to order at 6:02pm

## Introductions Approval of October Minutes, and Follow up on Action Items – All

- December minutes were approved as presented.
- An ad for a new Banff road warrior has been drafted and will be sent in the next e-blast and Facebook pages. Other ideas for outreach were discussed and the council will spread news by word of mouth as well. In the meantime, Kim Pohlman will send Siana Wong the contact information for Banff and Telluride to solidify the dates.
- Branch equipment management was discussed. Sergey Frolov has volunteered to be our technical equipment coordinator. Curt Rosler gave detailed notes on what is required for storage of equipment. It was decided to solidify the technical equipment position prior to addressing the storage and equipment position.
- Bob Keranen has been using meetup.com to post classes and events. He discussed briefly the need for help posting with Regina Robinson and Donna Kreuger about helping. Bob will solidify the details with them.
- Siana emailed the activity committees requesting review and updates of their policies last week. She received many responses.
- In discussing new positions, it was reported that Tom Pearson would like to step down from the safety officer position. He is willing to mentor the next person and Bob noted he'd be interested in serving as co-chair and representative at Seattle Safety Committee. The consensus is that this position needs to be filled sooner than later. Greg Lovelady will work with Marko Pavela to get a better idea of the tasks being completed by the safety officer and draft an ad. An announcement can also be made at the next potluck.
- Greg noted that he will draft a reminder to branch on harassment policies. Greg will check with Regina to see if we can get it out on the February e-blast.
- Sharon will send SOP to activity committees on how to post events on the calendar.

### 6:29pm Equipment Tracking & Management - Sergey Frolov

- The expectations of the technical equipment coordinator position were discussed.
  - This person primarily will manage the technical equipment and verify it is in good working condition prior to distribution.
  - Any concerns for use will be corrected by this person. Ideally we will have a calendar system that members can check out equipment from.
- Sergey Frolov presented several options for digitally cataloging and tracking our technical equipment.
  - It was decided to move forward with a trial of “Cheqroom” software for one month and test with users of all levels.
  - Sergey will look for additional options as well.

### 7:25pm Olympia Branch Reserve Funds - Siana Wong

- We have until 2021 to utilize the funds.
- We have used some funds for leadership recognition and technology upgrades.
- Other areas that have been discussed to utilize the funds are a climbing wall, a gear rental program, and a program center in Olympia.
- Conversation was drawn regarding a program center for the Olympia branch.
  - There is no urgency but is something we should think about.
  - An option was discussed about setting a subcommittee to consider the pros and cons of a program center
    - Creating possibly a doodle poll to get the members opinions, and who would be willing to make a gift to the branch.
    - Other ideas on recruitment were discussed including door knockers. Laurie Mott may be helpful in this area.

### 7:41pm Elections - Siana Wong

- It is time to appoint a nominating committee.
- Branch positions to be filled this year: Chair Elect and Secretary
  - Marko will build the committee and either form or have member suggestions by the next council meeting.
  - Henry Romer was suggested to serve on the committee as he has good insight on those that would be good from the kayak group.
    - It’ s preferable to have a member from the kayak committee to round out the council.

## 7:49pm Officers Reports - All

- Greg Lovelady, Director:
  - Greg discussed a note he received from Bill Ashby, the director of operations requesting he serve on The Mountaineers Risk Management committee. Greg accepted.
  - Greg received an email from Lorna Corrigan regarding a study done in 2015 by “The Collaborations Task Force” . The study covered many of the internal concerns within the entire club, including successes and solutions to problems. Lorna has shared a revised summary of the official report and Greg offered to share with the council for the purpose of recognizing the problems and opportunities for improvement within our branch,
  
- Kim Pohlman, Treasurer:
  - Year to date we have spent close to \$32,000 of our \$70,000 budget. This is to be expected and she has no raise for concern.
  - Our events have produced less revenue than years past; Banff, Telluride and the banquet all were lower.
  - Bill Ashby will be scheduling a midyear review on our branch.
  - A gift of \$3,500 was donated to the youth and conservation committees. This couldn’ t have come at a better time as Jim French has had a significant need for tools.
  - Kim has a possible mentee for the treasurer position next year.
  - Kim asked for help in checking the PO Box and scanning invoices while she is out of town for an extended amount of time. All on the council offered to help.
  
- Dee Ann Klein, Social Chair:
  - Absent
  - Dee Ann had requested by email to receive two tickets to Banff for the leadership recognition program. It was decided that tickets would not be given as a decision was made years ago to not comp from our largest money making events.
  
- Sharon Lang, Secretary:
  - Nothing to report
  
- Andy Weber, Past Chair:
  - The leadership recognition potluck will be held on February 15. Many items are being purchased and the project is really coming together.
  - The leadership class will be held January 23–25 at the Olympia Center. There are 17 people signed up. The book this year is On the Edge, the Art of High Impact Leadership by Allison Levine.

- Marko Pavela, Chair Elect:
  - Marko has been working with Ken on Banff details. He believes the dates for 2018 have already been reserved.
  - The branch policy revisions are ongoing. Marko will distribute any changes made 10 days prior to any council meeting.
  - Marko noted that he has been working on a project to plant the seed on outreach. He asked for just enough money and refreshments to host a room at the Olympia Film Festival for do it yourself films. The plan is to celebrate ourselves and the community. Invitations will be open to those involved in adventure sports and will be 5 minutes or less.
  
- Siana Wong, Chair:
  - Nothing additional to report.

**8:19pm - Meeting adjourned**

Action Items:

- Kim will send Siana the contact information for Banff and Telluride to solidify the dates.
- Marko will post the ad for a new Banff warrior
- Follow up with equipment storage position at the next council meeting
- The safety officer position needs to be filled sooner than later. Greg will work with Marko to get a better idea of the tasks being completed by the safety officer
- Greg will draft a reminder to the branch on harassment policies and attempt to get it out on the February e-blast.
- Sharon will send SOP to activity committees on how to post events on the calendar.
- Sergey will move forward with a trial of Cheqroom for one month and test with users of all levels.
- Sergey will look for additional inventory calendar and tracking options. \
- An option was discussed about setting a subcommittee to consider the pros and cons of a program center. No direct assignment.
- Marko will build the committee and either form or have member suggestions by the next council meeting.
- Greg will share a revised summary of the final report from the Collaborations Task Force.