

# Olympia Mountaineers Council

## MINUTES

JANUARY 11, 2017

6:00PM

OLYMPIA CENTER ROOM 100

<b>MEETING CALLED BY</b>	Andy Weber at 6:00pm
<b>TYPE OF MEETING</b>	Officers meeting Olympia Mountaineers
<b>FACILITATOR</b>	Andy Weber
<b>NOTE TAKER</b>	Donna Kreuger
<b>TIMEKEEPER</b>	
<b>OFFICERS ATTENDING</b>	Andy Weber, Chair Brian List, Past Chair Siana Wong, Chair Elect Kim Pohlman, Treasurer via telephone Donna Kreuger, Community Relations Chair
<b>OFFICERS ABSENT</b>	Henry Romer, Director Sharon Lang, Communications
<b>Members Present</b>	Bob Keranen Dawn Thomas Kerry Lowry Mike Kretzler Greg Lovelady

### Agenda topics

**APPROVAL OF MINUTES/ACTION ITEMS  
RESOLVED**

**ANDY**

<b>DISCUSSION</b>			
Motion was made to approve the minutes of December 14, 2016. Donna Kreuger moved to accept the December 14, 2016 minutes as submitted. Brian List seconded the motion. Motion passed by unanimous vote.			
<b>FOLLOW UP ON PREVIOUS ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Work with Bob and other members that may be having difficulty posting events to the mountaineers.org website.		Sharon and Andy	Ongoing
Contact Jeff Bowman regarding updating the Olympia Branch page on the mountaineers.org website.		Sharon	2/8/17
Look into getting a contract with printing companies		Andy	Ongoing

**GUEST REPORTS**

<b>DISCUSSION</b>	Mountaineers Magazine
<p><b>Mike Kretzler:</b>          Mike reviewed his role in managing the content form the Olympia Branch in the Mountaineers Magazine. Mike stated that the frequency of the magazine has changed to now every three months and the branch is limited to 300 words. After further discussion of the purpose and how the magazine it was determined that Mike will present a write up and outline of his recommendations of the content and methodology used in placing the magazine articles for the branch. The Officers agreed that listing of the monthly Adventure Speaker Series, annual officer election news and results, and announcements of awards deadlines and results are appropriate content to be placed in the magazine.</p>	

<b>DISCUSSION</b>	Climbing Wall
<p><b>Bob Keranen:</b>          Bob reported on the progress on the proposed climbing wall and noted that representatives of the City visited Spire Rock and the Program Center to review planning and costs. Bob stated that he has discussed with the city the location of the climbing wall and that it was best located in a park setting rather than downtown. Bob indicated that he expected to hear from the City officials shortly and would further report on the results.</p>	

<b>DISCUSSION</b>	Branch Rules correction
<p><b>Kerry Lowry:</b>          Kerry noted that the Mountaineers Branch Rules contained a clerical error and omission of requirements specific to the Olympic Scrambles Award. The requirements for the Olympic Scramble Award state that the peaks must have been climbed after January 1, 1999. The Branch policy manual description has inadvertently left this requirement out. After discussion, the following motion was made:</p> <p>Brian List made the motion to delete the listing of specific pin requirements from the branch policy manual and replace them with a reference to the Mountaineers awards page located on the Mountaineers.org website. Siana seconded the motion. The motion was approved by unanimous vote.</p>	

**LEADERSHIP DEVELOPMENT**

**ANDY**

<b>DISCUSSION</b>	Review and discussion of succession planning / documents	
<p>Andy asked the officers and members how they currently reward leaders? He also asked them to brainstorm ideas of how to recognize leaders in the future.</p> <p>Andy noted that the Essentials of Outdoor Leadership course is scheduled for January 24-25-26, 2017 and that he will invite activity chairs to attend all classes and encourage them to attend at least the third evening to answer questions students may have regarding becoming leaders for a specific activity.</p>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Continue to think of members that would be good candidates for committee positions.	Entire Committee	Ongoing
Kim Pohlman indicated that she would work on next year's budget to allow for leader rewards and recognition.	Kim Pohlman	Budget Close date

**LAPTOP AND PROJECTOR REQUEST**

**ANDY**

DISCUSSION		
<p>Andy stated that he had received a request to replace one laptop that has been deemed no longer reparable. He noted that the laptop was purchased in 2009</p> <p>Andy indicated that he had received a quote for replacing one laptop in the amount of \$1,200. He asked that the group explore other options. Kim Pohlman stated that she believes a refurbished model can be purchased for under \$200 and include a warranty. Kim also noted that MS Office software may be available at no cost because of non-profit status.</p> <p>Discussion ensued regarding where to pull funds to pay for the required laptop. It was noted that the budget already has \$400 allocated for technology purchase (originally directed toward a projector) and that the laptop could be purchased this year and the projector perhaps purchased next year.</p> <p>Brian List moved to purchase a laptop for the branch not to exceed \$300.00. Donna Kreuger seconded the motion. The motion passed by unanimous consent.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<p>Prepare a proposal to purchase a laptop</p> <p>Pursue software options</p>	<p>Kim Pohlman</p>	<p>2/8/2017</p>

**STORAGE UNIT REQUEST**

**ANDY**

DISCUSSION		
<p>Andy noted that various groups and come together and requested that the current 10X10' storage unit be replaced with a ground-floor 10X20' unit.</p> <p>The estimated increased cost for the new unit is approximately \$1200.00 per year, for a total of \$2700 per year. There will be an additional expense for shelving. Andy requested information for online inventory control systems. Kim expressed the need for cleaning/inventory as part of the move.</p> <p>Brian made a motion to approve the lease of a larger storage unit and purchase/build shelving for a total allocation this year of \$1,200 additional cost for the unit and \$300 for shelving. Kim Pohlman seconded the motion. The motion passed by unanimous vote.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<p>Research online inventory control system</p> <p>Execute new contract with Storage unit</p>	<p>Kim Pohlman</p>	<p>2/8/2017</p>

**OFFICER REPORTS**

DISCUSSION		
<p><b>Andy Weber, Chair</b></p> <p>Business Cards – Andy stated that due to the heavy agenda, further discussion of the business cards for the February meeting</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<p>Contact Ada to see if they can meet a better price. See what marketing materials they will give out at no cost.</p>	<p>Sharon</p>	<p>2/8/2017</p>
<p><b>Henry Romer, Director:</b> absent</p>		

**Kim Pohlman, Treasurer:**

Kim requested that all officers review the budget e-mailed prior to the meeting and let her know of any concerns. Once approved she will send out to committees.

**Siana Wong, Chair Elect:**

Siana indicated that work on the policy manual is ongoing. She also stated that she needs additional privileges to access the branch policy. Andy suggested that Siana contact the member service desk to gain access and that he can contact them if needed. Siana will begin bringing a section of the policy manual each month to the Officer's meeting for review.

Andy indicated that he would ask the webmaster to remove documents from the OlympaiMountaineers.org website and replace them with a link to the documents housed at Mountaineers.org.

**Brian List, Past Chair:**

Nothing to report

**Sharon Lang, Communications:**

absent

**Donna Kreuger, Community Relations**

Donna updated the committee on the open house, stating that she did not yet have final numbers but will forward those to the committee upon receipt.

**Meeting Adjourned at 7:30PM**