

**Officer Committee Meeting**  
Olympia Center

April 13<sup>th</sup>, 2016

## Attendance

### Officers:

- Brian List, Chair
- Derek Pierson, Secretary
- Henry Romer, Director
- Donna Kreuger, Social Chair
- Kimberly Pohlman, Treasurer
- Greg Lovelady, Member at Large

### Members:

**Brian List called the meeting to order at 6:00 PM.**

- > Brian List moved to approve last months meeting minutes, Greg Lovelady seconded and the motion passed.

## Current Business:

Brian List said that he volunteered to gather information on pricing for the hiking and scrambling courses. He also said there is currently no process on how to do that at this time. However, Brian recommends leaving prices the same for next year. He also said that he volunteered to be on the course pricing committee to represent Olympia.

Henry Romer said that while he feels looking at all of the courses for all of the branches is a good start, he also thinks looking at the additional cost, for example, is the cost of the book included, is just as important.

## Officer Reports:

**Treasurer:** Kimberly Pohlman said that we will not need to budget our promotion codes any longer. She also handed out a mid year review of the actuals and pointed out that things like advertising are now part of dues and subscriptions. Kim also noted that there are a few inconsistencies like climbing being one item whereas winter travel is two. She said she had to modify the chart of actuals heavily to represent what is actually going on. Kim suggested that we tag entries in the cost description when adding new charges. She also mentioned that there were things that may not of made it into the budget. Kim then handed out two templates, a branch expense template or "expenses by account" and one for capital expenses. She said these new templates are due to be submitted with a budget by May 9<sup>th</sup>. Kim also said other deadlines include finalizing numbers for volunteer lead programs by sometime in May.

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- \* Kimberly Pohlman will contact course chairs within the next week in regards to the budget.

Henry Romer asked if we do bring better understanding to the chart of expenses what then can / do we plan to do with it?

The end goal is that if we have to create a budget we need visibility into where it goes.

Brain List said it may be good to look at something like a “special request fund” for requests that may not have made it in the budget like with the new youth program.

Greg Lovelady mentioned using a contingency plan of say 2% for example.

**Social Chair:** Donna Kreuger said that the hike seminar was full with around 30 people in attendance, conditioning hiking is going well, and there will be no summer picnic this year due to lack of interest.

**Chair Elect:** Brain List relayed for Andy Weber that there are four nominees for the open positions.

**Directory:** Henry Romer said there was a retreat in march that Brian also attended where they brainstormed a multitude of ideas from which he expects some kind of report to come out in the near future.

**Member at Large:** Greg Lovelady said in early March Kristina Ciari ffrom the Program Center helped him send out a ballot for the branch rules update and it got around 60 votes and passed by a very large margin. The revised Rules will be posted on the branch website soon.

**Brian List adjourned the meeting at 7:50 PM.**

The next meeting is May 11<sup>th</sup> at 6:00 PM at the Olympia Center.