

**Officer Committee Meeting**  
Olympia Center

February 11<sup>th</sup>, 2015

## Attendance

### Officers:

- Greg Lovelady, Chair
- Brian List, Chair-Elect
- Derek Pierson, Secretary
- Henry Romer, Director
- Mike Riley, Secretary

### Members:

- Jim French

### **Greg Lovelady called the meeting to order at 6:00 PM.**

Henry Romer moved to accept December's minutes. Brian List seconded and the motion passed.

## Banquet Incident: Member Fall

Greg Lovelady said that there was communication with the program center staff from which it was mentioned that taking action on the incident was an “executive decision” and that the funds for reparations will come out of our branches budget.

Henry Romer posed the question, did the club's Snoqualmie accident have the same “charge back” to the property fund? By consent, the officers' asked Greg to bring the issue to the Managing Committee and Henry to bring the issue to the Executive Committee and club president with an emphasis on the following, handling risk management consistently across all club activities, determining why a lacking of specific legal counsel was present in this instance considering the claimant had signed a waiver, addressing the precedent this may set for future claims, addressing why Olympia Branch leadership was not consulted on the matter and finally if the decision is to debit the Olympia Branch, ensuring the funds come from reserves and not our operating budget.

## Volunteer Reimbursement Fund

Mike Riley relayed that the program center is insisting on having a W9 form for reimbursements. Mike Riley was told by Mike Curry (who does a lot of work with non-profits) that it's not uncommon to have W9 forms required for pretty much everything.

Henry Romer noted that W9 forms should only be required if the reimbursement amount is greater than six hundred dollars to one individual. The officers' asked Henry to take the W9 issue to the Executive Committee.

## Safety Committee: Incident Reports

Tom Pearson and Mike McIntosh (Safety committee) met about what to do with safety reports and decided to recommend sending them to the branch chair and anyone else who requests them.

Jim French asked if there is any information that came out of safety reports that he or any leader should be stressing to students. In response, Henry Romer said that there is information available on The Mountaineers website.

## Officer Reports

**Treasurer:** Mike Riley said that Banff made around \$9,300. The show sold out on Saturday and almost sold out on Sunday.

**Secretary:** Derek Pierson asked about how the meeting minutes were formatted for everyone else, and if others are seeing random spaces and carriage returns. In response, it was decided that the spaces were likely occurring as a result of the conversion from Libre Office to Microsoft Word.

**Chair Elect:** Brian List said that Kimberly Pohlman has the announcement ready for the upcoming elections.

**Director:** Henry Romer said that the Sea Kayaking summit in Tacoma went well. At the summit they discussed creating an intermediate kayaking class which would be teach students to paddle SK 3 and 4 (high winds and big waves and surf) along with a few recommended changes to the kayaking requirements.

## Old Business

Greg Lovelady said that for the E-Blasts Mike Mellors will gather information from the course chairs and send it to Kristina Ciari for monthly distribution.

Henry Romer asked do we have anyone combining information so we don't get duplicate emails? He noted that if we send too many emails we will flood inboxes and possibly cause them to ignore important mountaineer emails.

Derek Pierson suggested sending all email related info to Mike Mellors to have him filter out duplicate information possibly using some form of guidelines or policies for E-Blasts.

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Greg Lovelady in regards to elections noted that the title of the branch “Member at Large” position may soon be recommended for retitled (with similar duties) to “Immediate Past Chair”.

**Greg Lovelady adjourned the meeting at 7:03 PM.**

The next meeting is March 11<sup>th</sup> at 6:00 PM at the Olympia Center.