



Foothills Navigation Chair-Elect

Goal of Position

The Navigation Chair-Elect works closely with the Navigation Chair and Navigation Past Chair to coordinate and support the efforts and initiatives of the Foothills Navigation committee. During their year of on-boarding and training, they will learn to work in concert with the broader organization to provide safe and inspiring navigation activities, courses, and volunteers.

Activities and Responsibilities

- Work closely with the Navigation Chair to become familiar with club, branch and committee policies and processes and strategic priorities.
- Actively works to build relationships and connections with navigation leaders and volunteers.
- Take the Navigation Chair's place at important meetings and events, on occasion when the Navigation Chair is unavailable.
- Assist the Navigation Chair with projects and tasks, as appropriate to the Chair-Elect's skills, interests, and time availability.
- Will transition into the role of Navigation Chair after one year.

Length of Service

The Navigation Chair-Elect's role is part of a three-year commitment. During the first year as Chair-Elect, the primary function is training: to learn organizational policies and committee/branch strategic priorities; to develop leadership and facilitation skills; and to become familiar with and build strong relationships with navigation leadership, committee volunteers, and Mountaineers staff. Throughout this year of training, the Chair-Elect has the close mentorship of the current Navigation Chair and Past Chair. It is expected that the Chair-Elect will transition to Navigation Chair after one year, and then after serving a year as Navigation Chair, they are then expected to serve in a mentoring role as Past Chair.

Time Commitment

The Navigation Chair-Elect is expected to attend all Navigation committee meetings. Navigation committee meetings take place every month (about 10 times per year), skipping summer months. The Navigation committee meetings are in-person to maintain strong connections among committee members, though phone and video conference options will be made available when a member is unable to get to the in-person meeting.

During their year of training, the Navigation Chair-Elect is also expected to be involved the budget process with the Navigation Chair and Treasurer. The Navigation Chair-Elect should expect to contribute 2-4 hours per month to this role (more if they decide to take on additional projects).

Preferred Qualifications

- An active interest and commitment to getting people outside and fostering volunteerism, conservation, engagement, and leadership skills through The Mountaineers programs.

- The ability to identify opportunities for improvement and the interest to play an active role in creating change.
- The ability to follow-through on commitments while avoiding personal over-commitment.
- Effective delegation of responsibilities to other committee officers to share work with a team and create a broad base of institutional knowledge.
- Good listening and communication skills and an ability to relate to a broad range of personalities.
- An ability to facilitate communication across a broad range of activities and Mountaineer stakeholders.
- A team leadership, project management, or organizational management background can be helpful.
- Familiarity with The Mountaineers programs and volunteer structure through participation, volunteerism, or intentional on-boarding.
- The interest and willingness to participate in a wide variety of Mountaineers activities to build trust and rapport with volunteer leaders.
- The ability to manage a flexible workload that fluctuates throughout the calendar year and provides support to volunteer needs.

Each situation and opportunity is different. No previous experience with The Mountaineers is required.

Support and Reporting

The Navigation Chair-Elect works with the Chair, Past Chair, and committee members who share a love of The Mountaineers and the outdoors. Mountaineers staff in every role (accounting, development, marketing, leadership development, and member services) are available to assist the person in this position.

How to Apply

To apply for consideration as the Foothills Navigation Chair-Elect, please contact Alan Davey at foothills.navigation@gmail.com. Applications will be accepted on a rolling basis any time before September.

The Navigation Chair-Elect is elected by the Navigation committee membership and confirmed by the Foothills Branch Council.

All members with a sincere interest and the time to commit to this role are encouraged to apply!