**Everett Mountaineers – Alpine Scrambling Committee Minutes**

 Regular Monthly Meeting      3000 Rockefeller Avenue – Public Meeting Room #2      January 11, 2021 – 7pm-9:00 pm

Attendance via Zoom:

Richard, Andy T., Brian, Carol, Hillary, Mark B., Matt S., Mike, Stephen and Kelly, Tom, Andy W.

**Agenda Items and Minutes:**

1. **Lecture Videos - status update (Ten Essentials / Conditioning / Nutrition / Boots)** – Reviewed videos. All close to being ready for lecture 1. Reviewed information in Basecamp. Discussed material and needs for upcoming lectures and field trips.
2. **Google Classroom structure - quickly review** Brian reviewed layout of Google Classroom. Need Zoom links added to Classroom. Richard to send out email to students notifying them about Google Classroom.
3. **Zoom session reservations for lectures – status** Richard to provide Zoom reservation information to Brian.
4. **Zoom session lecturers / assistants – status** Reviewed and confirmed most/all lecturers confirmed. Richard updated timeline document.
5. **Rock Field Trip - Status Check — Sam Hill Reserved and instructors confirmed?**  Issue with 39 students signed up for Saturday Field Trip, 1 student for Sunday. Richard to work on getting students re-distributed with equal numbers on each day. Permit is good for this year. Site is being transferred from Land Trust to the Forest Service. Icicle Creek Center for the Performing Arts. Brian to call and confirm lot is reserved.
6. **Gear Discounts at Local Shops / Gear Night (or substitute) Status Check (Andy T)** No gear night to be held. 10% discount for students at Ascent.
7. **Review prior year’s attendance & makeup policy and provide any recommendations for changes to committee and Syllabus Coordinator. (Attendance and Makeup Coordinator)** No discussion noted.
8. **Update re Student Handbook (Syllabus Coordinator)** Kelly discussed updates she has made to Handbook. Handbook to be shared with Richard, Andy and Brian. Kelly also to add all lecturers to Handbook link and request feedback. Kelly needs WFA dates from Richard.
9. **Field Trip Notebooks (Stephen)** Discussed options for how to handle Notebooks. Stephen to get handbooks printed out for each student for each field trip. Instructors to take picture of handbook page for each student and share with student and field trip leader.
10. **Take inventory of radios, first aid kits, sign boards, rescue litter, compasses, ropes, helmets, etc.  Record any equipment lent out to other committees, (Equipment Coordinator)** All equipment is accounted for.
11. **Contact candidates to apply for the Points for Passes (P4P) program. Approve candidates for REI gift cards. Purchase & distribute gift cards. Submit reimbursement request to Treasurer. (Volunteer Recognition P4P Coordinator)** Richard to discuss with Andy T. No action at this meeting.
12. **Finalize lecture presenters, solicit field trip and table volunteers. (Navigation Coordinator)** Carol gave update on class sign-ups. Everett has space available. Carol to advertise Navigation Course availability to other Mountaineer chapters.
13. **Conduct snowshoe lectures and field trips. Solicit leaders to offer snowshoe trips for students. (Snowshoe Coordinator)** Hillary updated group on class preparation progress. Feels she is in pretty good shape. Solicited help for evaluation of equivalency badges.
14. **(a) Schedule, post on web, and advertise Field Trip Instructor Orientation, Trip Leader Orientation, Ice Ax Refresher Workshop and Trip Leader Rope & Anchors Workshop. (b) Identify new potential assistant FT instructors. Invite them to FT Instructor Orientation in February. (c) Identify new potential trip leaders. Invite them to Trip Leader Orientation in February. (Leadership Coordinator)** Brian gave update. No field trip instructor orientation this year. No trip leader orientation this year. Rope and anchors workshop is tentative. Much of the content for this course is now recorded and online. Ice Axe Refresher Workshop will not happen due to other time commitments Brian has. Richard may take over. No trip leaders identified due to lack of Scrambling Course in 2020.
15. **Plot possible course dates for the following year's course (1+  years ahead). Strive to avoid scheduling field trips on Easter weekend, Cinco de Mayo, and Mother's Day weekend.) Email Climbing Chair, WFA Chair, and Navigation Coordinator to identify possible course date conflicts. Discuss course date options with Committee and collectively determine course dates. (Chair)** Moved to April meeting.

Action Item log:

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| Agenda Item | Action Items |
| Agenda Item 1. | * **Andy T. to develop snow travel Powerpoint**
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| Agenda Item 2. | * **Richard to send out email to students notifying them about Google Classroom.**
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| Agenda Item 3. | * **Richard to provide Zoom reservation information to Brian.**
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| Agenda Item 5. | * **Brian to contact Icicle Creek Center for the Performing Arts for reservation.**
* **Richard to work on redistributing students more equally between the two days of the Rock Field Trip**
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| Agenda Item 8 | * **Richard to provide WFA dates to Kelly**
* **Kelly to share draft Handbook with Richard, Andy and Brian**
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| Agenda Item 9. | * **Stephen to get notebook samples developed and share samples with Instructors.**
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| Agenda Item 12. | * **Carol to advertise Navigation Course to other Chapters.**
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