

BELLINGHAM CODE OF CONDUCT COMMITTEE CHARTER

1. COMMITTEE NAME

The name shall be the Bellingham Code of Conduct Committee.

2. AUTHORITY

This Bellingham Code of Conduct Committee Charter is adopted by authority of the Bellingham Branch Council Charter.

3. PURPOSES AND MISSION

The mission of the Bellingham Code of Conduct Committee is to help protect the emotional and physical safety of its mountaineers community.

4. COMMITTEE RESPONSIBILITIES

- Manage and advocate for the Bellingham Branch Members' Bill of Rights.
- Establish a clear pathway for the reporting of misconduct.
- Manage and distribute information on resources for victims/survivors of sexual misconduct.
- Assess how current club wide standards/practices/policies reflect the needs of the local community and suggest changes to better support our membership.
- Address incidences of emotional and physical misconduct and provide disciplinary guidelines for such misconduct.
- Develop and communicate branch member informed recommendations to the Mountaineers Board subcommittee on Emotional Safety and Reporting.
- Distill and facilitate the incorporation of Mountaineers policies and procedures relating to emotional and physical safety and reporting into branch specific content.

5. MEMBERSHIP

Membership on the Bellingham Code of Conduct Committee is open to all current Mountaineers members in good standing, regardless of branch affiliation.

6. GOVERNANCE

The Bellingham Code of Conduct Committee shall consist of a Chairperson, selected by the participating members of the committee or officers of the Bellingham Branch Executive Committee. Ad-hoc committees and standing sub-committees may be established by the Chair and Committee as the need arises. The Committee shall meet under the discretion of the Chair or as called for by members. Motions may be forwarded by any Committee member, and the required quorum for approval of a motion shall consist of the Chairperson or designee and a majority of the other committee members. The Committee may forward motions and conduct votes by email between meetings to speed up the decision-making process; however, if two or more committee members vote NO or have a reservation, then the vote should go to the next scheduled committee meeting or may be used as justification to call a special meeting to discuss the vote. For a special meeting a quorum is required.

7. BELLINGHAM BRANCH COUNCIL LIAISON

The Chairperson may appoint a delegate to act for the Chairperson at regular meetings of the Branch Council.

8. AMENDING THE ACTIVITY CHARTER

Amendments to this Program Charter may be proposed by petition by any Committee member. A two-thirds vote of the Committee is required to enact an amendment.

9. AMENDMENT HISTORY:

The Charter was first approved by verbal vote of the Committee on DD-MM-YYYY

The Charter was first approved following review and consent of the Bellingham Branch Council on DD-MM-YYYY.