

Bellingham Mountaineers Branch Committee Meeting Agenda

October 25th, 2022 6:30 PM

Zoom:

<https://us02web.zoom.us/j/83406059779?pwd=dHcrNjQyaXdKM0lZRhd6RkhMUzFtQT09>

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Invited: All branch members, interested public

House Rules: Zoom (mute, raise hand, camera on), listen carefully, respect all, be concise.

Updates are 2 minutes or less; if longer add to New Business.

Time	Topic (desired outcome)	Lead
6:30	Welcome/Introductions <ul style="list-style-type: none">• House rules, attendance (welcome new members)• Agenda review• Approve minutes from last meeting	Nathan Nathan Ingrid/Dana
6:35	Updates (<2 minutes; information sharing, action item report back) <ul style="list-style-type: none">• Branch Chair• Secretary• Climbing Committee (BMC, IMC, Crag, Scrambling)• Hiking Committee (Hiking, Uphill Training Series)• Communications• Safety• Conservation/Stewardship• Diversity, Equality, & Inclusion• Board of Directors• Treasurer	Nathan Ingrid/Dana Krissy/Chairs Eric/Chairs AJ James Amy Meredith Tim Ryan
6:50	Old Business (next steps/follow up) <ul style="list-style-type: none">• Upcoming tasks from Yearly Planning Guide (check status and assign follow up as needed, flag edits needed to guide)<ul style="list-style-type: none">◦ All Climbing Committee tasks? Need to update planning guide to note Branch/Climbing Committee◦ Review branch schedule and designate someone to revise and print.• JD update - Nav & Fundamentals	Ingrid Krissy

7:10	<p>New Business (action/decision needed?)</p> <ul style="list-style-type: none"> ● Google group management administration ● T Shirt order ● “Super Volunteer” list confirmation ● Upcoming tasks from Yearly Planning Guide (check status and assign follow up as needed, flag edits needed to guide) <ul style="list-style-type: none"> ○ All Climbing Committee tasks? Need to update planning guide to note Branch/Climbing Committee ○ Review branch schedule and designate someone to revise and print. ● Storage Unit Renewal - MtM or Yearly? 	<p>Ingrid Minda Nathan Nathan</p> <p>James</p>
7:20	<p>Action Items Review Next meeting agenda items</p> <ul style="list-style-type: none"> ● 	
7:25	<p>Adjourn</p>	

Bellingham Mountaineers Branch Committee Meeting Minutes DRAFT

Date/Time: October 25, 2022 6:30 PM

Location: Zoom

Attending: Brian McNitt, Ingrid Enschede, AJ Schuele, Eric Henry, Dana Ringler, Nathan Reed, Tim Schafermeyer, Meredith LaFrance, Nathan Andrus, James Pierson, Krissy Fagan, Minda Paul, John All, Justin Blackburn

Welcome/Introductions:

- Reminder that meeting is open and public; be respectful and concise
- Agenda review
- Introduction for Dana's first meeting as secretary
- September meeting minutes approved.

Updates

- Branch Chair - (Nathan/Brian) - Nathan A. tuning in from Colombia, will return in November. Brian M. shared that he and James P. attended the Branch Leadership Committee Fall Retreat on Oct. 16, 2022. The overall topic was proposed organizational changes and programmatic problem-solving. No immediate changes, but The Mountaineers will send out resolutions to branches when applicable.
- Secretary - (Dana/Ingrid) - Dana started her first meeting taking notes with Ingrid providing support for final meeting minutes. Laura will be secretary for the Climbing Committee. Ingrid fixed SurveyMonkey which is now linked back to the Bellingham Mountaineers Gmail account, details are in the branch logins document. Anybody can access surveys and responses from previous surveys using this login information.
- Climbing Committee (BMC, IMC, Crag, Scrambling) - (Krissy) - Krissy will attend the Climbing Summit at the Seattle Program Center this Sunday, Oct. 30, 2022. Both Basic and Intermediate courses have applications (40 for Basic course). Gearing up for 2023.
- Hiking Committee (Hiking, Uphill Training Series) - (Eric) - Interest is growing for hikes from folks who aren't climbers, or new applicants to the Basic Course, may need to expand the hiking program. Ken Wilcox is interested in contributing trail work tools to the program, Eric will contact the BMC stewardship coordinator, Amy Arnold, regarding stewardship options. Uphill Training Series is expected to start in March. Last year no branch badge was offered, Eric is investigating putting together a badge specific to Bellingham's Uphill Training Series.
- Communications - (AJ) - AJ is "on-call" for granting access to Bellingham Branch Gmail account for other individuals because the process requires an access code and AJ's phone. PASANG movie showings are scheduled for Friday, Oct. 28, 2022, and Monday, Oct. 31, 2022. The Pickford has sold over 70 tickets combined for the showings. Event volunteers for tabling include AJ, Dana R., Marsa, Meredith L., and Eric H.
- Safety - (James) - Safety meeting last night was postponed, nothing new to report.
- Diversity, Equality, & Inclusion - (Meredith) - Meredith has identified a few key topics for DEI to work including LGBTQIA+ inclusion, the ratio of women Basic Course graduate to

Basic climb leaders, increased accessibility for adaptive climbers (Meredith is in communication with another Mountaineers graduate in the adaptive climbing community who can work with her further), identifying younger mountaineers who don't have outdoors experiences to set them up for Basic Course eligibility

- Board of Directors - (Tim Schafermeyer) - Mountaineers Lodge has been undergoing renovations but will be something to look forward to for next season.
- Treasurer - (Ryan) - Not present.

Old Business

- Storage Unit Discussion - See new business.
- Navigation and FUNdamentals - Jack D. was not present, but Eric shared that he and Galen will coordinate with Jack D. to work on FUNdamentals, assisted by Minda as instructor coordinator.

New Business

- Maintaining Branch Committee Google Group - Maintaining Google Groups is different from maintaining the Google Account.
 - Branch Committee Google Group - Nathan volunteered to manage the Branch Committee Google Group as Branch Chair, which requires annual approval of new members (or as needed), and sending committee meeting information out to officers/official Branch Committee and club members who regularly attend branch meetings or wish to attend branch meetings. Brainstormed solutions for delineating official Branch Committee member email contacts with general club contacts, including nesting Google Groups, or using Basecamp.
 - Additional management will be required for Basic Course Google Groups, Intermediate Course Google Groups, etc.
 - No resolution on further Google Group management was reached.
- Upcoming tasks from [Yearly Planning Guide](#) - moved to Climbing Committee
- T Shirt Order - Getting low on t-shirts and need a volunteer to inventory the current stock of t-shirts, revise colors, pricing, and place order. Previously ordered via Amjay so plates are already on file, previously have gotten tri-blend. Minda has done the order previously and currently has possession of the t-shirt inventory. Brian M. nominated Tim S. to work on design and material to coordinate order.
- 2022 "Super Volunteer" List Confirmation - Michelle Song from the HQ reached out to Nathan A. to confirm the list of branch volunteers who have contributed 150+ hours. Present branch meeting members nominated Brian M., James P., Krissy F., and Ingrid E. to be added to the "Super Volunteer" List, and Nathan will request further nominations and confirmation via email.
 - Nathan A. will reach out to HQ to determine what activities should be tracked, how to track activities to be recognized in The Mountaineers database, and

whether those hours convey meaning for our branch's funding or for the whole organization's non-profit standing.

- Previously the branch chair would create an event in the database and log attendees to log volunteer hours. Nathan A. will proceed with this in the future.
- Storage Unit Discussion - James P. was notified that the storage unit is up for renewal and the branch must decide between going month-to-month and paying for another year of storage up-front. No objection to paying for another year up-front, so James will proceed.
 - Nathan voiced that decisions like t-shirt pricing and storage unit payments would be easier if the branch had regular budget reporting from the treasurer.
- Yearly Planning Guide - no update
- Minda voiced that we need to uphold introductions at the beginning of the meeting to encourage open participation with Bellingham club members.

Action Items:

- BMC Stewardship - Eric H. will contact the BMC stewardship coordinator, Amy Arnold, regarding stewardship options in combination with trail work tools from Ken Wilcox.
- Navigation/FUNdamentals - Eric and Galen will coordinate with Minda for 2023 Basic Course, and reach out to Jack to see whether Alanna and Marsa volunteered to assist.
- Storage Unit Renewal - James P. will pay for another year up front.
- Branch Committee Google Group - Nathan A. will update and manage the Branch Committee Google Group.
- Administrative Task List - Ingrid will add these specific goals to administrative project notes.
 - Need Google Account management plan
 - Need Google Groups management plan (beyond Branch Committee Google Group)
 - Need regular fund balance update from Treasurer (monthly or quarterly)
- T-shirt Order - Tim S. and Minda P. will coordinate on inventory, material choice, and placing order.
- Future Agenda - Nathan A. will incorporate introductions of meeting participants at the beginning of the branch meeting.
- "Super Volunteer" List - Nathan A. will complete the following:
 - Email the committee to confirm volunteers who need to be added to the "Super Volunteer" List.
 - Respond to Michelle Song to determine what volunteer activities should be tracked, how to track activities to be recognized in The Mountaineers database, and whether those hours convey meaning for our branch's funding or for the whole organization's non-profit standing.
 - Proceed with logging volunteer hours for branch meetings by creating an event in The Mountaineers database to track participant hours.

