



APPROVED

Board Policy: Committees

Policy Statement

It is the policy of The Mountaineers to charter committees to plan, coordinate, and guide the organization's programs and to advise the staff and board. These committees may report to branches, divisions, the board, or another committee.

Application

1. A committee is considered a "committee of the board" if its board-approved charter authorizes it to act with the authority of the board. As described in the bylaws, "Committees," such a board committee must include at least two board members. For these committees:
 - A. Committee members shall be approved by the board.
 - B. The President shall appoint the chairperson of the committee from amongst the members approved by the board.
 - C. Terms of chairpersons and members shall be specified in the committee charter.
 - D. The President may remove a committee chairperson or member if that is necessary in the President's discretion to the accomplishment of the committee's chartered objectives.
2. The board may establish additional standing committees that are identified as such through a board-approved charter that establishes the committee's objectives, the membership, and reporting responsibilities. The President shall select the chairperson from amongst the members approved by the board.
3. The board may also establish ad hoc committees for particular projects or purposes. Each such committee shall be guided by a board-approved charter that identifies the committee's objectives, method for selecting members, which may be appointment by another committee, method for selecting a chairperson, and the committee's reporting responsibilities.
4. Divisions and branches are empowered to charter and staff committees that assist in the fulfillment of their or its purposes. The chartering division or branch shall establish a written charter that contains the methodology for the appointment of the members, the selection of the chairperson and that establishes any reporting responsibilities and the schedule therefore.



Committee chairpersons shall maintain a roster of committee members, coordinate the committee's work, and to make reports to the board or the committee they report to upon request and according to any reporting schedule in their charter.

Policy Owner: President