Board Policy Manual

Section: 300 **COMMITTEE CHARTERS**

Subject: 306 **Recreational Properties Division**

General Statement

It is the policy of the board that the lodges shall each be financially self-supporting and that there be a coordination of policies among them. Each shall be operated by a committee.

Reference

Policies and Procedures #301 April 1,1987

Recreational Properties Committees

Committee	Term Ends
Kitsap Lodge/Players	July 31
Meany Ski Hut	October 31
Mount Baker Lodge	October 31
Snoqualmie Lodge	October 31
Stevens Lodge	October 31

Division Chairperson

The responsibilities of the division shall rest solely with the chairperson and may not be delegated.

Responsibilities

Prepares a division budget and operates the lodges within the budget once it is established

Develops and implements a capital improvement plan as part of the annual budget

Establishes division policies and directives that maintain lodge operations within the policies of the board

Resolves conflicts over lodge policies and between lodge committees and operations if necessary

Promotes the safe use of the lodges and the safe deportment of those who use them

Assures the training and selection of members to function in the key roles in each lodge committee and proposes them to the president for board concurrence

Keeps the board informed on the problems, activities and the concerns of the lodges

Proposes board action as called for in matters requiring such action.

Attends meetings as determined by the board.

Responsibilities, continued

Calls Recreational Properties Division meetings as necessary but not less than quarterly.

Receives appeals from members affected by actions of lodge committees.

Has committee chairpersons read the division charter and sign the "Chairpersons' Agreement"

Term of Office

One year, appointed by the president with term ending October 31.

Succession

Chairpersons may succeed themselves.

Committee Chairpersons

Each lodge and the Players shall have a chairperson and a committee appointed by the president with concurrence of the board.

Responsibilities

Promotes the safe use of the lodges and equipment and the safe deportment of those who use them

Maintains safe facilities and equipment

Supervises and guides the work of the lodge committee

With the help of the Recreational Properties Division Chairperson, prepares the yearly lodge budget.

Term of Office

Lodge chairpersons' terms expire on October 31 and the Players chairperson's term expires July 31.

Board Liaison

A representative from the board assigned to the Recreational Properties Division will provide guidance as called for and assist the chairperson in making recommendations to the board.