The Mountaineers
Minutes of the Monthly Meeting of the Board of Trustees
October 4, 2007

Approved November 1, 2007

Board Members Present

Officers
President, Bill Deters
President-Elect, Eric Linxweiler
Secretary, Don Schaechtel
Vice-President of Rec. Properties, Scott Eby
Vice-President of Publishing, Don Heck

At-Large Trustees
Dale Flynn
Ken Hahn
Ed Henderson
Sabrina Oesterle
Mona West

Branch Trustees
Everett, Rob Simonsen
Foothills, Gerry Haugen
Kitsap, Jimmy James
Olympia, John Flanagan
Seattle, Tab Wilkins
Tacoma, Tom Shimko

Board Members Absent

Treasurer, Jordan Roderick
At Large Trustee, Lynn Hyde
At Large Trustee, Patti Polinsky
At Large Trustee, Eva Schönleitner
Bellingham Branch Trustee, Steven Glenn

Others Present

Executive Director, Steve Costie
Controller, Brian Horstman
Manager of Human Resources and Information Technology, Alison Kinney
Marketing and Outreach Coordinator, Richard Barringer
Accounting Manager, Eileen Allen
Publisher, Mountaineers Books, Helen Cherullo
Conservation Division Chair, Michael Shurgot

Guests Present

Dave Shema and Fran Troje

Call to Order and Approval of Agenda

The meeting was called to order by President Bill Deters at 7:05 pm. Don Schaechtel served as Secretary. A quorum was in attendance.

It was moved by Dale Flynn and seconded to approve the agenda. The motion passed.

Minutes of the Last Meeting

It was moved by Dale Flynn and seconded to approve the minutes of the September 6, 2007 meeting. The motion passed.

Officer and Staff Reports

President
Bill Deters encouraged everyone to vote in the upcoming election. He also reported that the Executive Committee has been talking about the open marketing and public policy positions and how to best execute the strategic plan.

Bill added that officer elections take place in February and encouraged trustees to consider an officer position.

Executive Director
Steve Costie reported that ballot counting for the club election will take place on Oct 17 starting at 6:30 pm. Eileen Allen of the club staff is coordinating ballot counting and is seeking volunteers.

Steve presented a report from Magnuson project coordinator Gene Yore (attached).

President-Elect
Eric Linxweiler presented a report (attached).

Secretary
Don Schaechtel thanked Jordan Roderick, Gene Yore, and Helen Cherullo for their presentations at the annual meeting. Only two members attended other than presenters, staff, and at-large trustee candidates. There were no nominations for at-large trustee from the floor. Don asked all trustees to encourage members to vote for the bylaws revision and to answer any questions they have.

Treasurer
Brian Horstman reported that spending was under budget in August and all units are ahead of plan for the year. Membership declined 4.2% for the 12 months ending September 30. The August 2007 financial report is attached.

Vice-President, Publishing

Helen Cherullo reviewed financial results for Mountaineers Books (confidential). She reported that at the end of September Mountaineers Books repaid $53,000 borrowed from the books reserve fund.

Backcountry Betty was the top-selling book in August. Pre-sales of *Wake up and Smell the Planet* and *The Sled Book* are exceeding expectations.

Braided River raised $100,000 toward publication of The *Last Polar Bear*, with $50,000 raised by individuals (with fiscal sponsorship from the Mountaineers Foundation) to match a $50,000 donation from the Campion Fund.

Vice-President, Recreational Properties
Scott Eby reported that:

- With one month to go in the fiscal year, the Recreational Properties Division is approximately $1,000 below plan and is on track to show a net contribution of $4,000 for the year.
- The major operational highlight for the month was the annual inspection of the Meany Lodge rope tows by the state inspector. There were a few minor items which are scheduled to be corrected this weekend.

Website Update Presentation

Marketing and Outreach Coordinator Richard Barringer demonstrated new and improved features for the website. Roll-out is scheduled for Tuesday, October 9.

Board members posed several questions for further study. These included:

- Online roster availability (a policy question)
- The limit of two guest activities per year (a policy question)
- Course search functionality
- Training for users

Program Reports

Conservation Division
Michael Shurgot reported that the Conservation Executive Committee began revising its operating plan and plans to have it ready for presentation at the November Board Meeting. They are also working on a revised job description for the public policy assistant. He also reported that:

- A letter was submitted regarding spotted owl and marbled murrelet habitat.
- The Conservation Division is joining other groups in reviewing a proposed expansion of the Steven's Pass ski area.
- The article on salmon recovery he mentioned at the last board meeting will appear in the November issue of *The Mountaineer* (rather than in October as reported). That issue will also include an article about how members can reduce their carbon footprint.
- Mountaineers Books is among sponsors of a lecture series at the Burke Museum related to the book, *Yellowstone to Yukon, Freedom to Roam*.

Everett Branch
The branch's annual salmon bake is being held this Sunday.

Foothills Branch
Gerry Haugen reported that:
- The October branch meeting will feature a presentation on winter sports conditioning by Mountaineers Books author David Musnik.
- The branch is hosting a backcountry ski and snowboard open house at Seattle building on October 25.
- The November branch meeting will feature a presentation on Nordic skiing.

Kitsap Branch
Jimmy James reported that:
- Six school trips are scheduled for salmon safaris. A work party is planned this Saturday to clear the trail for these events.
- The branch completed its first MOFA course.
- The winter travel course is getting ready to start and sign-up is open for the basic climbing course.
- Pope Resources has proposed building new hiking trails on their holdings and will speak to branch members about their plans in November.

Olympia Branch
John Flanagan reported that:
- Stan Springer has started his term as branch chair.
- The annual branch banquet is scheduled for November 10.
- A work party is scheduled at Mt. Rainier National Park and the branch will contribute $1,000 for trail restoration efforts in the name of the Mountaineers.

Tacoma Branch
Tom Shimko reported that the alpine scrambling and basic climbing courses will start jointly next year, with students deciding which course they want to finish in March. Another alpine scrambling course will start in April.

Good of the Order

Bill reminded trustees that to make further bylaws revisions we need to start thinking about them soon so they can be discussed and refined for board approval in May and a vote by the membership next fall. He suggested that more revisions may be needed after club governance is reviewed per the strategic plan.

Ken Hahn reported some highlights related to Program Development. All changes were the result of grassroots efforts by members involved in activities.
- A streamlined MOFA course is being offered that uses pre-testing to reduce classroom time.
- In 2008 the Seattle Climbing Committee will run the basic climbing course with small instructional groups. This will accomplish some goals of the strategic plan, however in the

first year student sign-up will be limited to 96 people. Usually 200 people sign-up for the branch's basic climbing course each year.

- The Seattle Branch intermediate climbing program is seriously considering modularization.
- Seminars have been quite successful in the climbing programs.
- There is high interest in revitalizing family activities, with an all-club meeting scheduled October 22.

Mona West reported that she has been discussing timing for filling the marketing assistant position with Steve Costie and Jordan Roderick.

Tab Wilkins said he is interested in helping at the board level with volunteer recognition and retention.

Tom Shimko reported that this was his last meeting as the Tacoma Branch trustee. The new trustee has not yet been named.

Steve Costie thanked the Board for giving a good reception to Richard Barringer and Alison Kinney.

It was moved by Dale Flynn and seconded to adjourn. The motion passed. The meeting was adjourned at 9:12 pm.

Attachments:

- Magnuson Project Brief #2
- President-Elect's Report
- August Financial Report

BOT Magnuson Project Brief #2

10/4/2007

Milestones

- The Master Use Permit and Building Permit were delayed. The City changed their position and is requiring a full Geo-Tech report on the South Plaza / Amphitheater. The resulting soil testing dictated that the hiking trail and fill on the south side be redesigned to increase the slope stability of this Environmentally Critical Area. The Mountaineers have approved a design concept. The details are currently being engineered and should be available for our review next week.

- The 100% Construction Drawings (rev2) have passed the City's Historic Review. A huge sigh of relief could be heard from all involved because of the major building modifications we require to meet our program requirements. The one condition is that the windows which will be removed must be stored. The building can then be returned to its historic configuration when we vacate it.

- Clark Design Group has satisfactorily responded to most of the over 200 comments, corrections and changes from the Mountaineers review. All but 2 of the major issues have been satisfactory addresses. We are still discussing the location of the gas meter and the appearance of the roof.

- The Entre Prises Contract for the climbing walls has been signed.

- Costie, Anderson and Yore meet with Friedli, Bergsrud and Ng of Parks.
    - We briefed them on The Mountaineers grand plan.
    - We communicated that we want to extend our lease to most of the remainder of the building (all except the north most bay on the lower level).
    - We discussed the level of detail Parks would like in the Mountaineers' Annual Operation & Management Plan. Our lease requires that we submit this to Parks annually. We also discussed other lease details.

  Parks appeared most pleased with our plans, our intended use and the whole renovation project.

Volunteers

- 3 Mountaineer, Wick, Zwick and Yore volunteered to help Circus Contraption move from the south part of Building 67. In addition to much good will this undoubtedly accelerated the construction start by several weeks.

- Vecchiet and Eades help with preconstruction clean up by power washing the north plaza slab and retaining wall. They also supported hanging the Mountaineers Banner on the front of Building 67

- We currently have an email group of 31 Mountaineer volunteers. These individuals have asked to be contacted when help is needed. We welcome you to join this group.

- A big thanks to all!!!

Plans

- Turner Constructions' attorney has responded to the Mountaineers legal review and comments. A short list of contract issues remains to be resolved. A meeting is scheduled with all principals and attorneys next Thursday to finalize the contracts with Turner.

- Turner will mobilize for starting abatement and demolition, most likely by mid October.

- Continue working unresolved drawing comments and issues.

- Review drawings not included in the 100% CD rev2, like parking, and material boards for color selections, etc.

Schedule & Money

- The next page shows the revised schedule and spending. Our Move date is now shown starting 4/28/2007. This schedule will be revised again next month to reflect the GMP and completion date set in the final contract.

Respectfully submitted, Gene Yore

Abbreivated Schedule **9/13/07**

Magnuson Project Schedule

	2007											2008						
	2/1	3/1	4/1	5/1	6/1	7/1	8/1	9/1	10/1	11/1	12/1	1/1	2/1	3/1	4/1	5/1	6/1	7/1
Design / Pre Construction																		
Feasibility	√																	
MUP / Design Review																		
Building Permit																		
Budget Process																		
Schematic Estimates	√																	
Design Development	√																	
Contracts																		
Final GMP Assembly																		
D/B Subcontractors																		
Buy Out																		
Submittals																		
Subcontractor																		
Turner																		
Clark Design																		
Lead times																		
Construction Phase																		
Mobilization																		
Building Abatment																		
Demolition																		
Construction																		
Mezzanine Construction																		
Main Level (grid k working north)																		
Site Work																		
Inspections																		
FF&E Installations																		
Climbing Walls																		
Shop Fabracation South Wall																		
Shop Fabracation Interior																		
Wall Installations																		
Move In																		

Money

Total Project Spent to Date	$63	$99	$113	$168	$199	$256	$265	$749	$1,233	$1,717	$2,201	$2,685	$3,169	$3,653	$4,137	$4,621		$4,621
Total Month Project Cost		34.9	15	55	31	56.5	9.4	484	484	484	484	484	484	484	484	484		484
Mountaineers share							64.3%	64.3%	64.3%	64.3%	64.3%	64.3%	64.3%	64.3%	24.0%	0.0%		0.0%
Mountaineers monthly cost	$63.0	$34.9	$9.6	$35.5	$20.0	$36.3	$6.0	$311.2	$311.2	$311.2	$311.2	$311.2	$311.2	$311.2	$116.2	$0.0		0
Mountaineer total expended to date		**$98**	**$108**	**$143**	**$163**	**$199**	**$205**	$517	$828	$1,139	$1,450	$1,761	$2,073	$2,384	$2,500	$2,500		$2,500

Memo

To:	Mountaineers' Board of Trustees, Officers and Executive Director	**From:**	Eric Linxweiler
cc:		**Date:**	4 October 2007
Subject:	**President-Elect Report**		

General Activities For September

- Working on officer recruitment for 2008-2010.
- Focus on Managing Committee activities.
- Focus on getting SLUC professional services.
- Making progress on the Intermediate Climbing Class (even ice climbing with a fellow trustee!)

Committee Updates

Snoqualmie Land Use Committee

- Evaluating potential consultant and outside professional resources.

Managing Committee

- September meeting was held on September 27th.
- David Burton presented feasibility and growth options with high level plans. Will be presenting this to the Marketing Committee for their input.
- It was decided to that each division would have a person responsible for Division Safety. In lieu of a committee doing such, this leadership role would work with the Club Safety Committee to ensure recommendations and findings are shared with all relevant groups within their division. This comes out of the charge given to MComm following the safety recommendations report earlier this year.
- The MComm unanimously agreed the need to have an ad-hoc Governance Review Committee chartered. Finalizing that to present to ExComm in October and, then, to the Board.
- Next meeting is October 25th. Focus will be on approval of remaining activity standards and divisional growth.

The Mountaineers
Financial Report
Period ending 08/31/07

	Month	Budget Variance	Prior Year Variance	YTD	Budget Variance	Prior Year Variance
HQ & Divisions						
Revenue	106,765	52,112	28,948	1,581,023	119,311	108,195
Net Income	(12,584)	24,147	27,558	172,549	92,968	223,021
Capital Expense	0	0	0	32,124	15,000	22,416
Cash Flow	(8,226)	24,147	27,558	198,891	98,044	264,339
Branches						
Revenue	16,835	(515)	(7,052)	437,286	67,088	(7,149)
Net Income	5,298	6,660	3,774	100,562	89,816	(5,668)
Cash Flow	5,298	6,660	3,774	100,562	89,816	(5,668)
Books	Hally to enter					
Revenue	321,405	23,124	(22,241)	3,417,925	65,059	59,336
Net Income	(16,289)	6,636	(22,034)	(22,796)	118,269	14,577
Cash Flow	(14,369)	10,129	(21,825)	(12,016)	135,230	17,024
The Mountaineers						
Revenue	445,005	74,721	(345)	5,436,234	251,458	160,382
Net Income	(23,575)	37,443	9,298	250,315	301,053	231,930
Cash Flow	(17,297)	40,936	9,507	287,437	323,090	275,695
Building Sale & Construction						
Bldg Sale Income				4,011,967		
Capital Expense	29,526			(135,909)		
Cash Flow	(29,526)			4,319,520		
Membership	(22)	62	68	(397)	427	480

Month of August 2007

Positive Variances	
Building Sales	25,157
Building budgeted to be closed; sales 8K above last year	
Dues	4,907
Drop rate budget 8.0%; Actual 4.0%	
Admissions	
Players Summer Play	6,341
Foreign Outings	
Trip greater than 10% admin fee	18,778
Utilities	
Timing Difference	3,551

Negative Variances	
Personnel	8,852
Building budgeted to be closed	
Printing & Postage	2,722
Postage Increase not budgeted	

Mountaineers Financial Summary Excluding Books
Eleven Months Ending August 31. 2007

	Rec Resource	Conservation	Rec Prop	Membership	Admin	Building	Bellingham	Everett	Kitsap	Olympia	Seattle	Foothills	Tacoma	Total
Actual YTD														
Revenue	259	10,000	266,542	744,051	83,830	476,341	9,718	42,796	8,868	28,396	247,438	23,142	76,928	2,018,309
Expense	10,113	9,569	181,154	412,980	447,643	347,015	8,699	32,846	4,529	22,951	183,219	19,802	64,678	1,745,198
Net	(9,854)	431	85,388	331,071	(363,813)	129,326	1,019	9,950	4,339	5,445	64,219	3,340	12,250	273,111
Budget YTD														
Revenue	458	16,200	253,603	734,576	51,875	405,000	8,650	40,220	4,235	28,024	211,054	31,066	69,394	1,854,355
Expense	22,207	33,863	168,622	444,237	448,587	264,621	8,148	46,705	4,727	28,024	197,049	30,264	66,980	1,764,034
Net	(21,749)	(17,663)	84,981	290,339	(396,712)	140,379	502	(6,485)	(492)	0	14,005	802	2,414	90,321
Net Variance	11,895	18,094	407	40,732	32,899	(11,053)	517	16,435	4,831	5,445	50,214	2,538	9,836	182,790

	Rec Resource	Conservation	Rec Prop	Membership	Admin	Building	Bellingham	Everett	Kitsap	Olympia	Seattle	Foothills	Tacoma	Total
Actual Month														
Revenue	50	0	16,561	42,235	22,764	25,155	0	91	0	10	16,734	0	0	123,600
Expense	(47)	37	17,615	35,498	41,786	24,461	0	143	27	1,160	9,705	502	0	130,887
Net	97	(37)	(1,054)	6,737	(19,022)	694	0	(52)	(27)	(1,150)	7,029	(502)	0	(7,287)
Budget Month														
Revenue	42	0	6,694	44,292	3,625	0	0	20	385	2,548	11,573	2,824	0	72,003
Expense	1,939	3,043	9,624	36,230	40,079	467	0	1,258	430	2,548	11,725	2,751	0	110,094
Net	(1,897)	(3,043)	(2,930)	8,062	(36,454)	(467)	0	(1,238)	(45)	0	(152)	73	0	(38,091)
Net Variance	1,994	3,006	1,876	(1,325)	17,432	1,161	0	1,186	18	(1,150)	7,181	(575)	0	30,804

Cash		133,966	115,339	51,278	121,119	3,956,203	13,367	109,004	11,884	71,082	87,768	2,866	77,978	4,751,854

Membership

	Bellingham	Everett	Kitsap	Olympia	Seattle	Foothills	Tacoma	Total
Current	182	892	265	612	6,994	249	1,060	10,254
Last year	186	943	237	632	7,320	195	1,166	10,679
Variance	(4)	(51)	28	(20)	(326)	54	(106)	(425)
% Change	-2.2%	-5.4%	11.8%	-3.2%	-4.5%	27.7%	-9.1%	-4.0%

The Mountaineers
BALANCE SHEET
As of August 31 2007

Assets

Current assets:		
Cash and investments	$	425,236
Branch Cash:		
Foothills		2,866
Kitsap		11,884
Seattle		87,768
Board funds:		
Program Development		51,278
Building		3,956,203
Conservation Education		133,966
Books Reserve		100,000
Lodge Reserve		115,339
Total Reserve		4,356,786
Total cash and investments		4,884,540
Receivables		154,487
Prepaid Expense		131,458
Inventory		60,484
		5,230,969
Property and equipment		1,403,235
Accumulated depreciation		(732,579)
Net property and equipment		670,656
Other Long term Assets		
Total assets	$	5,901,625

Liabilities

Current Liabilities:		
Accounts payable	$	151,282
Accrued expenses		42,261
Total current liabilities		193,543
Net assets		5,708,082
Total liabilities and net assets	$	5,901,625