The Mountaineers
Minutes of the Monthly Meeting of the Board of Trustees
December 6, 2007
Approved January 3, 2008

Board Members Present

Officers
President, Bill Deters
President-Elect, Eric Linxweiler
Secretary, Don Schaechtel
Treasurer, Jordan Roderick
Vice-President of Rec. Properties, Scott Eby
Vice-President of Publishing, Don Heck

At-Large Trustees
Dale Flynn
Ken Hahn
Ed Henderson
Sabrina Oesterle
Patti Polinsky
Dave Shema
Mona West

Branch Trustees
Bellingham, Steven Glenn
Foothills, Gerry Haugen
Kitsap, Jimmy James
Olympia, John Flanagan
Seattle, Tab Wilkins
Tacoma, Tom Shimko

Board Members Absent

Eva Schönleitner, At Large-Trustee
Rob Simonsen, Everett Branch Trustee

Others Present

Executive Director, Steve Costie
Controller, Brian Horstman
Publisher, Mountaineers Books, Helen Cherullo
Director of Finance and Operations, Mountaineers Books, Hally Swift
Chair, Conservation Division, Michael Shurgot
President, Mountaineers Foundation, Jamie Gordon

Guests Present

Fran Troje, Gene Yore, Abi Devan, Eileen Allen

Call to Order and Approval of Agenda

The meeting was called to order by President Bill Deters at 7:05 pm. Don Schaechtel served as Secretary. A quorum was in attendance.

It was moved and seconded to approve the agenda with the addition of a discussion of the City of Issaquah fundraising project to erect a statue of Harvey Manning. The motion passed.

Executive Session

At 7:08 pm Bill Deters called an Executive Session to discuss a disclosure of a potential conflict of interest. The Executive Session was completed at 7:45 pm and the open board meeting resumed.

Unscheduled Business

It was moved by Don Schaechtel and seconded to waive the conflict of interest clause in the NFCC charter as it pertains to Rick Anderson and Saltaire Construction.

Ed Henderson requested a roll call vote.

- Voting for (14): Linxweiler, Schaechtel, Roderick, Eby, Heck, James, Flanagan, Wilkins, Shimko, Flynn, Hahn, Oesterle, Shema, West.
- Voting against (3): Haugen, Henderson, Polinsky
- Abstain (1): Glenn (not present during the Executive Session)

The motion passed.

Minutes of the Last Meeting

It was moved by Jordan Roderick and seconded to approve the minutes of the November 1, 2007 meeting. The motion passed.

Officer and Staff Reports

President

Bill Deters reported that:

- He attended the Everett Branch banquet.
- He met with CEC to discuss the strategic plan, especially how it relates to conservation, recreational resources, and the public policy assistant position.
- He met with Mountaineers Foundation to discuss the strategic plan.
- The Executive Committee agreed to donate $500 to the Issaquah Alps Trail Club's fundraising project to erect a statue of Harvey Manning in Issaquah. Mountaineers Books also made a $500 donation.
- The Executive Committee is planning a meeting soon to work on strategic plan execution.

Executive Director

Steve Costie reported that:

- The Banff Film Festival was a great success, with over 1,800 people attending (a record). He noted that 59% were not Mountaineers members. Each evening Steve spoke about the club's move to Magnuson Park and the strategic plan and received a good response by attendees.

- The last month's drop rate of 3.1% was the lowest in a long time. Steve feels that this is a result of good things happening in the club.

Gene Yore presented Magnuson Project Brief #4 (attached). Gene added that he plans to have a bound volume of project details for board members next month.

President-Elect
Eric Linxweiler reported that:
- He participated in a Family Activities Nature Walk and was pleased that the average age was under 20.
- He joined strategic plan discussions with the CEC and Mountaineers Foundation.
- The Snoqualmie Land Use Committee held a conference call to continue refining the request for proposals.
- The November Managing Committee meeting was rescheduled and later canceled due to lack of a quorum (saving 600 road miles). The committee is exploring electronic meeting options, including conference calls and web meetings, and may try one option in December.
- The next Managing Committee meeting is December 20. The focus will be sharing branch best practices and approval of branch safety officer plans.

Secretary
Don Schaechtel reported that he received no comments on the proposed policy manual table of contents. The bylaws and policy committee will begin revising policies for consideration by the board at upcoming meetings.

Don also reported that the club's legal counsel provided guidance on what actions the club may take with signed consent forms for electronic communications. In general, they may be used to give notice of special meetings and to record unanimous consent. Davis Wright Tremaine has an advisory bulletin on their website with additional information:
http://www.dwt.com/practc/teo_group/bulletins/06-04_ElectronicCommunication.htm

Treasurer
Jordan Roderick reported that for the first month of fiscal year revenue, earnings, and cash flow are positive and ahead of plan.

Vice-President, Publishing
Helen Cherullo reviewed financial results for Mountaineers Books (confidential).

Vice-President, Recreational Properties
Scott Eby reported that the lodges are ready for the winter season.

Presentation

Abi Devan, an intern at Mountaineers Books, reported on a project to evaluate the feasibility of a Freedom of the Hills DVD (confidential).

New Business

Ratification of Books Governance Committee Appointments
It was moved by Don Schaechtel and seconded to approve the following appointments to the Books Governance Committee:

- Bill Borden
- Casey Doyle
- Art Freeman
- Jeff Hancock
- Don Heck (Chair)
- Bill Maxwell
- Craig Rowley
- Mona West (new)

The motion passed.

Ratification of Program Development Committee Appointments
It was moved by Don Schaechtel and seconded to approve the re-appointment of Ken Hahn and Sabrina Oesterle to the Program Development Committee. The motion passed.

Approval of a revised privacy policy
It was moved by Jimmy James and seconded to approve Board Policy 414 as revised (attached, with amendments as noted).

> It was moved by Don Heck and seconded to amend the motion to include changing Point 5 of the policy to say "Members shall ~~are expected to~~ respect the wishes . . ."
> The amendment passed, with 9 votes in favor and 6 opposed.
>
> It was moved by Mona West and seconded to amend the motion to replace "member" with "individual" in two places in the general policy statement. This would extend the policy to include non-members who may participate in club activities.
> The amendment passed by acclamation.

The amended motion passed.

Fundraising for the proposed City of Issaquah Harvey Manning statue
Ed Henderson proposed that the club develop a matching gift program to support the fundraising effort to erect a statue in Issaquah honoring Harvey Manning. Ed will study this further and may have a motion at the next board meeting. Jamie Gordon said that the Mountaineers Foundation may be willing to provide the matching funds using money budgeted for club tax-exempt projects. He will discuss possibilities with Ed.

Program Reports

Conservation Division
Michael Shurgot reported that:

- Chester Marler, director of development at the Stevens Pass Ski Area will make a presentation at the Mountaineers Building on January 16 about development plans. Michael

believes this as an important issue for the club because it involves both conservation and recreation viewpoints.

- Dan Crouse is leading club participation at the Priorities for a Healthy Washington Day on January 23.
- Fran Troje is working on upcoming proposals about "wild and scenic rivers."
- The state of Washington will not consider permitting a new coal-fired plant in Kalama unless the plans include specific actions to sequester carbon dioxide.
- The Go Guide series on global warming and actions members can take is continuing. The CEC feels that this is an issue that encourages club involvement in conservation and provides opportunities for outreach.

Recreational Resources

Ed Henderson reported that:

- He is still waiting for the environmental impact statement on repairing or relocating the Dosewallips River Road. This is another topic that involves both conservation and recreational access viewpoints.
- The Forest Service is proposing changes to the "Directives for Forest Service Outfitting and Guiding Special Use Permits" and "Insurance Requirements for Forest Service Special Use Permits." At first blush it isn't apparent how this may impact The Mountaineers, as the Directives are clearly aimed a commercial entities that charge a fee for services conducted on Forest Service lands. However it bears watching as the Forest Service is known to paint with a broad brush.

Bellingham Branch

Steven Glenn reported that the branch's basic climbing, scrambling, and crag climbing classes have filled up for 2008. Of course registrants, 20 of 28 are new members.

Foothills Branch

Gerry Haugen reported that:

- Winter classes have begun and are well attended. Ski classes and courses begin after the first of the year.
- Steve Hindman's November 19 Nordic conditioning course, which shared conditioning tips and home exercises, was enthusiastically received.
- The December branch meeting will be a dessert potluck featuring speaker Martin Volken, who will introduce his new Mountaineers Book: Backcountry Skiing: Skills for Ski Touring and Ski Mountaineering. All backcountry skiers are invited.
- The Snoqualmie Campus's beacon basin equipment is due to be shipped from Backcountry Access any day. Installation will follow soon after it is received.

Kitsap Branch

Jimmy James reported that the branch's Snowshoe Lite course has 35 applicants. About one-third are new members.

Olympia Branch

John Flanagan reported that:

- The branch held their annual banquet in November. A highlight was recognizing 60 graduates of wilderness skills program. In 2008 the program will be again offered free of charge for new members.
- In 2008 the branch will pay the initiation fee for basic climbing and scrambling students who pay for the course and join the club at the same time.
- The Olympia showing of the Banff Film Festival was a success.

Seattle Branch
Tab Wilkins reported that this weekend the branch will host its first volunteer recognition dinner, with almost 100 branch leaders registered.

Tacoma Branch
Tom Shimko reported that:
- At the last branch meeting Lowell Skoog gave a presentation on the history of ski mountaineering in the pacific northwest.
- The Tacoma showing of the Banff film festival was a success.

Mountaineers Foundation
Jamie Gordon thanked Bill, Eric, and Scott for discussing the club's strategic plan with the Foundation. He reported that:
- The Foundation's strategic plan should be ready for approval at their February meeting.
- On February 3 the Foundation is hosting an event to honor Morris Moen, who is retiring from the Mountaineers Foundation Board after 40 years of service.

Good of the Order

Jordan Roderick noted that 75 members were not able to get into the Seattle Branch basic climbing course. He encouraged other branches to consider making openings for these members in their basic climbing courses.

Don commented that the Board now has a high level of experience, with two returning at-large trustees and two new trustees with strong organizational skills, so the Board is poised for great things. He encouraged board members to think about what they can do to make a difference next year.

Patti Polinsky encouraged families to check out the outdoor sports programs at Meany Lodge. This year the trail to the lodge will be groomed by snowmobile so cross country skiers and snowshoers can reach the lodge more easily.

It was moved by Ed Henderson and seconded to adjourn. The motion passed. The meeting was adjourned at 10:05 pm.

Attachments:
- Magnuson Project Brief #4
- October Financial Report
- Policy #414: Member Privacy (as approved)

BOT Magnuson Project Brief #4

12/6/2007

Milestones

- The comment period for the MUP ended Monday, 12/3. There were no comments or objections. The MUP & Building Permit should be issued within days.

- On 11/16/07 we received bids for the general contract from Saltaire, a privately owned independent contractor, and PTI, an in house construction arm of Goodman Real Estate. They were for $3,075,292 and $3,070,657 respectively. That compared to the 10/18/07 Turner bid of $3,902,343 (attached). The Saltaire bid included abatement, a $100,000 contingency and a 6% fee. The PTI and Turner bids did not include abatement, ~$62,975. The PTI bid did not include their superintendent (he would remain on the Goodman payroll) and their fee was only 2.5%. The PTI bid showed 2 full time people on site, the Saltaire bid ~5.

- After a day long review of the bids by Kelli Norris, GRE, Meredith Wirsching, CDG and Rick Anderson and myself for the Mountaineers, all favored Saltaire. John Goodman would prefer his in house group, PTI, did not do the Building 67 renovation. They were thrown into the mix as a viable alternative to the Turner problem.

- The following Monday Saltaire briefed and were quizzed by the NFCC (minus Rick) for a half day. The NFCC (again minus Rick) strongly and unanimously favored selecting Saltaire as our general contractor.

- Saltaire is small but big enough to perform the renovation. They are practiced at working directly with fickle high end owners. They bring a residential level of quality. They have requisite historic renovation experience. They have a long term and loyal base of owner-operator subcontractors, many of which are on the Goodman preferred list. A few years back Saltaire renovated John Goodman's home. Saltaire will also embrace a role for Mountaineers volunteers. We will be able to do very select tasks (not on the critical path) and earn credit to upgrade the quality and finishes beyond the PSA Scope of Work.

- We will review the South Wall at Entre Prises' factory in Redmond, OR next Monday, 12/10. The left tower of the South Wall is complete and the right tower is taking form. Glenn Eades chaired a meeting of the Magnuson Instructional Requirements Group last night, 12/5. Yore presented all the plans, designs, and instructional features and defended their ability to meet the Mountaineers instructional requirements. At the EP review we will request any required modifications.

Parks

- Seattle Parks and Recreation held 3 Public meetings in last month at Magnuson Park to gain public comment on their long term plans. The Mountaineers were present to answer questions and display our plans. We are the first and currently the only tenet with a long term lease. We are Parks poster child. We briefed 2 City Council members, the new superintendent of Parks and many of the 300 neighbors who attended. We did not receive a single negative comment (as opposed to some of the proposed activities). You will most likely see these meetings reported in the local media. Attached are one page summaries of each activity proposed by Parks in their Vision for Magnuson Park.

Volunteers

- Ten Mountaineers volunteers including 2 members of the Board of Trustees spent last Saturday, 12/1, carefully removing a floating floor left by Circus Contraption. This Magnuson Work Party salvaged about 110 sheets of plywood that will be reused during the renovation. This outstanding effort will save ~$3,500 worth of plywood and divert it from the landfill. **Nice work and Thanks!!!**

Plans

- With the Board's approval, we want to sign the General Contract with Saltaire ASAP and before the end of December.

- Ramp up the current work to full speed by 1/1/08

Schedule & Money

- A July 2008 move to Magnuson is both creditable and achievable.

- The Mountaineers expenditures for November were $8,461 bringing our total to date to $498,835.

Respectfully submitted, Gene Yore

The Mountaineers
Financial Report
Period ending 10/31/07

	Month	Budget Variance	Prior Year Variance	YTD	Budget Variance	Prior Year Variance
HQ & Divisions						
Revenue	185,840	57,101	58,288	185,840	57,101	58,288
Net Income	32,001	42,241	40,395	32,001	42,241	40,395
Capital Expense	0	0	11,954	0	0	11,954
Cash Flow	36,155	42,241	50,015	36,155	42,241	50,015
Branches						
Revenue	31,361	(30,122)	(30,018)	31,361	(30,122)	(30,018)
Net Income	2,506	(13,428)	(13,997)	2,506	(13,428)	(13,997)
Cash Flow	2,506	(13,428)	(13,997)	2,506	(13,428)	(13,997)
Books						
Revenue	381,932	16,752	71,245	381,932	16,752	71,245
Net Income	(5,754)	3,734	29,969	(5,754)	3,734	29,969
Cash Flow	(3,834)	3,132	29,727	(3,834)	3,132	29,727
The Mountaineers						
Revenue	599,133	43,731	99,515	599,133	43,731	99,515
Net Income	28,753	32,547	56,367	28,753	32,547	56,367
Cash Flow	34,827	31,945	65,745	34,827	31,945	65,745
Building Construction						
Capital Expense	(118,594)			(118,594)		
Membership	(29)	(26)	(25)	(29)	(26)	(25)

Month of October 2007

Positive Variances	
Building Sales	34,205
last minute bookings, repeat customers	
Admissions	18,355
timing differece Banff ticket sales	
Other	
timing two foreign outings	12,362
Interest	
Slower Building Construction	7,286

Negative Variances	
Cost of Goods Sold Bldg.	20,853
last minute bookings, repeat customers	
Other Services	4,900
Banquet, account reclassification	

Mountaineers Financial Summary Excluding Books
One Month Ending October 31. 2007

	Rec Resource	Conservation	Rec Prop	Membership	Admin	Building	Bellingham	Everett	Kitsap	Olympia	Seattle	Foothills	Tacoma	Total
Actual YTD														
Revenue	0	0	6,481	77,523	31,783	70,053		1,375	320	1,243	24,597	202	3,624	217,201
Expense	321	410	21,560	39,337	44,621	47,547		5,798	237	545	14,214	276	7,785	182,651
Net	(321)	(410)	(15,079)	38,186	(12,838)	22,506	0	(4,423)	83	698	10,383	(74)	(4,161)	34,550
Budget YTD														
Revenue	125		6,366	72,196	13,442	36,610	696	1,220	541	2,401	46,187	3,988	6,450	190,222
Expense	1,957	2,744	20,888	41,036	45,247	27,110	693	9,218	484	2,518	22,199	3,971	6,467	184,531
Net	(1,832)	(2,744)	(14,522)	31,160	(31,805)	9,500	3	(7,998)	57	(117)	23,988	17	(16)	5,691
Net Variance	1,511	2,334	(557)	7,026	18,967	13,006	(3)	3,575	26	815	(13,605)	(91)	(4,145)	28,859

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Cash		131,775	115,339	186,278	461,399	3,860,575	11,764	100,754	11,699	69,448	75,594	872	76,649	5,102,146

Membership

	Bellingham	Everett	Kitsap	Olympia	Seattle	Foothills	Tacoma	Total
Current	185	865	264	613	6,928	260	1,061	10,176
Last year	183	943	239	619	7,286	203	1,174	10,647
Variance	2	(78)	25	(6)	(358)	57	(113)	(471)
% Change	1.1%	-8.3%	10.5%	-1.0%	-4.9%	28.1%	-9.6%	-4.4%

The Mountaineers
BALANCE SHEET
As of October 31, 2007

Assets		
Current assets:		
Cash and investments	$	135,836
Branch Cash:		
Foothills		872
Kitsap		11,699
Seattle		75,594
Board funds:		
Program Development		186,278
Building		3,860,575
Conservation Education		131,775
Books Reserve		100,000
Lodge Reserve		115,339
Total Reserve		4,393,967
Total cash and investments		4,617,968
Receivables		160,794
Prepaid Expense		105,674
Inventory		54,598
		4,939,034
Property and equipment		1,628,091
Accumulated depreciation		(740,976)
Net property and equipment		887,115
Other Long term Assets		
Total assets	$	5,826,149
Liabilities		
Current Liabilities:		
Accounts payable	$	85,169
Accrued expenses		40,441
Total current liabilities		125,610
Net assets		5,700,539
Total liabilities and net assets	$	5,826,149

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Member Privacy (414), as amended and approved by the Board of Trustees on Dec.6, 2007

Policy Statement

It is the policy of the Mountaineers to protect personal information received from individuals ~~members~~ so it is only used for club purposes with individual ~~member~~ consent.

Application

1. Club Staff, Mountaineers Books, and the Mountaineers Foundation may use the member mailing and e-mailing lists for communication with members. Members may opt-out of receiving these communications.

2. Personal information, including, but not limited to mailing addresses, e-mail addresses, and phone numbers may not be shared with other organizations.

3. Personal contact and demographic information may be shared with members who are organizing club activities. Members accept this use when they sign up for an activity such as a course, trip, or lodging. Members receiving this information are responsible for using it only for club purposes.

4. A roster with member contact information, membership date, courses completed, and awards received may be made available to members only. Members may opt-out of having their information in the roster.

5. Members shall ~~are expected to~~ respect the wishes of members who do not want to receive phone calls, letters, or e-mail messages from them.

6. Mailing or e-mailing lists obtained directly from the roster or club database may not be used for promoting positions on elections, policies, or other club decisions.

7. Payment information, such as credit card numbers, shall only be used by the staff for processing payments for membership, products, and activities, and shall not be disclosed for any other purpose. This information shall be protected by industry-standard methods.

8. With the approval of the Executive Director, club staff may use the member mailing and e-mailing lists for communications with members on behalf of like-minded organizations. These communications will only be sent to members who opt-in for receiving these communications.

Responsibility

The Executive Director is responsible for enacting procedures that protect member privacy as described in this policy. This includes posting a detailed privacy notice on the club website.